

# KIDD ISLAND BAY LOTS SEWER DISTRICT

## Regular Board of Directors Meeting

Monday December 09, 2025 | Mica Flats Grange Hall

4:30 PM

7465 West Kidd Island Bay Road

## Meeting Minutes

### Board Members Present:

John Phillips (JP)  
Kelley Compton  
Mary Carlson

### Others Present:

Christie Boss  
Robert Hanson

**CALL TO ORDER:** JP called the meeting to order at 4:30 PM on Monday, January 12, 2026. A quorum was established as the majority of board members were present.

**Action Item:** No Motions were made to amend the Agenda.

**Action Item:** The December 09, 2025 General Board of Director draft meeting minutes and December 22, 2025 Special Meeting of the Directors Meeting Minutes were approved as written with a motion from Kelly C. The motion was seconded by Mary C. All in favor. Motion approved.

### **OLD BUSINESS:**

- A. **Update on KIB Ordinances:** Update pending from Legal Team. Item Tabled until next meeting. Will continue to follow up with Legal.
- B. **Update on Budget:** The FYTD Financials and FY25 were reviewed allowed by Christie B. Financials were approved with a motion from Kelley C. The motion was seconded by Mary. All in favor. Motion carried.
- C. **Update on Facility Plan:** JP updated board with progress on the KEC Easement needed in order to install the upgraded power services. KEC is working on the easement and it will be provided to the Engineer team when ready for review.
- D. **Property Acquisition:** Acquisition is moving forward. Pending final paperwork from CLS.
- E. **Westway Sewer Pumps Install:** PER approval from DEQ has been received. United Crown will work on project over the winter months as long as the snow levels stay reasonable.
- F. **DEQ Compliance Update – Permit Renewal:** DEQ cancelled meeting scheduled with BOD on 1/8/2026. Pending reschedule date from DEQ. Engineering team is working to provide documents previously requested by DEQ to update permit status. Motion made by JP to approve the Ardurra Contract to update the permit and APP. Motion was seconded by Mary. All in favor. Motion carried.
- G. **Open Board Position:** JP to update Legal on the status of the current board vacancies. Board members will continue to work to try and fill open positions.

**SERVICE OPERATORS REPORT:**

- A. **General Operators Report:** Bob reported that the lagoons are in good shape and they are nearly ready to start up for the 2026 season.

**NEW BUSINESS:**

- A. **District Website / Online Payment System:** Christie B recommended a website and online payment platform for the district. Cost to the district is \$135.00 per month to provide hosting services and creation of a website and online portal access. Can use to post important district information, hold electric copies of documents (agenda, meeting minutes, etc) and allows for users to make electronic payments. The electronic payment processing fee would be passed on to the member should they choose to pay online. Item to be discussed again next month.

**PUBLIC COMMENTS:**

None

**EXECUTIVE SESSION:** JP made a motion to enter executive session pursuant to Idaho Code §39-1004, to discuss legal matters and pending litigation. Motion was seconded by Kelley C. All in favor. Motion Passed. Board entered executive session at 5:52 PM. JP made a motion to end executive session at 6:04. Motion was seconded by Kelley. All in favor. Executive Session was ended.

**BILLS TO BE PAID:**

Ardurra Group, Inc.	\$710.00
Idaho Consulting & Accounting	\$2,414.95
Idaho Depart of Labor	\$4.05
Kootenai Electric	\$391.00
Mica Flats Grange Hall	\$80.00
One Call Concepts	\$1.27
State Insurance Fund	\$56.00
Water System Management	\$5,753.29
Zipty Fiber	\$230.08

Motion was made to pay the bills by Kelley C. Motion was 2<sup>nd</sup> by Mary C. and approved by all.  
Motion was made to adjourn at 6:07 pm by Mary C. Motion was 2<sup>nd</sup> by Kelley C and approved by all.

*Meeting minutes respectfully prepared and submitted by Idaho Consulting & Accounting, Inc.*