

# KIDD ISLAND BAY LOTS SEWER DISTRICT

## Regular Board of Directors Meeting

Monday February 09, 2025 | Mica Flats Grange Hall

4:30 PM

7465 West Kidd Island Bay Road

## Meeting Minutes

### Board Members Present:

John Phillips (JP)  
Kelley Compton  
Mary Carlson

### Others Present:

Christie Boss  
Robert Hanson  
Lynn Snell

**CALL TO ORDER:** JP called the meeting to order at 4:30 PM on Monday, February 09, 2026. A quorum was established as the majority of board members were present.

**Action Item:** John P made a motion to amend the agenda by moving Old Business Item D to the executive session pursuant to Idaho Code §39-1004. Kelley C Seconded the motion. All in favor. Motion carried.

**Action Item:** The January 12, 2025 General Board of Director draft meeting minutes were approved as written with a motion from Mary C. The motion was seconded by Kelley C. All in favor. Motion approved.

### **OLD BUSINESS:**

- A. **Update on KIB Ordinances:** Update pending from Legal Team. Item Tabled until next meeting. Will continue to follow up with Legal. Christie B and John P have a meeting scheduled with Legal on 2/11/2026.
- B. **Update on Budget:** The FYTD Financials were reviewed allowed by Christie B. Financials were approved with a motion from Kelley C. The motion was seconded by Mary. All in favor. Motion carried.
- C. **Update on Facility Plan:** JP updated board with progress on the KEC Easement needed in order to install the upgraded power services. KEC is working on the easement and it will be provided to the Engineer team when ready for review. John P to follow-up with Engineer.
- D. **Property Acquisition:** Discussed in Executive Session.
- E. **Westway Sewer Pumps Install:** PER approval from DEQ has been received. United Crown has started the installation of the pumps and required solar panels. Hope to have project completed by end of March 2026.
- F. **DEQ Compliance Update – Permit Renewal:** DEQ cancelled meeting scheduled with BOD on 1/8/2026. Pending reschedule date from DEQ.
- G. **Website / Online Payment System –** Christie provided overview of the program offered to KIB as an electronic payment service and information portal.. Kelley made a motion to approve the

initiation of the portal at \$135.00 per month. Motion was seconded by Mary C. All in favor. Motion carried.

- H. **Open Board Position:** JP introduced Lynn Snell to the board members. Lynn has lived in the community for over 48 years and would like to apply for nomination of the open board seat. Lynn introduced herself to the board members and expressed her interest in being a board member. John P made a motion to nominate Lynn Snell to fill one of the open board position. Motion was seconded by Mary. All members voted unanimously in favor of the motion. Motion carried.

**SERVICE OPERATORS REPORT:**

- A. **General Operators Report:** Bob reported that the lagoons are ready to begin the season and all has been quiet. He is hoping for direction from DEQ regarding the upcoming irrigation season soon.

**NEW BUSINESS:**

- A. **FY25 Audit Status:** Christie B has sent all documents to the auditor in order for him to complete the FY25 Audit. More information will be presented as the audit carries forward.

**PUBLIC COMMENTS:**

None

**EXECUTIVE SESSION:** JP made a motion to enter executive session pursuant to Idaho Code §39-1004, to discuss legal matters and pending litigation. Motion was seconded by Kelley C. All in favor. Motion Passed. Board entered executive session at 4:52 PM. Mary C made a motion to end executive session at 5:58 PM. Motion was seconded by Kelley. All in favor. Executive Session was ended.

**BILLS TO BE PAID:**

Ardurra Group, Inc.	\$792.50
Contract Land Staff	\$8,510.00
Idaho Consulting & Accounting	\$3,109.85
Kootenai Electric	\$362.00
One Call Concepts	\$2.54
Spectrum	\$105.00
Water System Management	\$6,977.00
Ziply Fiber	\$230.08

Motion was made to pay the bills by Mary C. Motion was 2<sup>nd</sup> by Kelley C. and approved by all.  
Motion was made to adjourn at 5:59 pm by Mary C. Motion was 2<sup>nd</sup> by Kelley C and approved by all.

*Meeting minutes respectfully prepared and submitted by Idaho Consulting & Accounting, Inc.*