KIDD ISLAND BAY LOTS SEWER DISTRICT

Regular Board of Directors Meeting

Monday March 09, 2025 | Mica Flats Grange Hall

4:30 PM

7465 West Kidd Island Bay Road

Meeting Minutes

Board Members Present:
John Phillips (JP)
Lynn Snell
Mary Carlson
Kelly Comptomn

Others Present:
Christie Boss
Robert Hanson

DRAFT

CALL TO ORDER: JP called the meeting to order at 4:30 PM on Monday, March 09, 2026. A quorum was established as all of the board members were present.

Action Item: No amendments were made to the agenda.

Action Item: The February 09, 2026 General Board of Director draft meeting minutes were approved as written with a motion from Mary C. The motion was seconded by Lynn S. All in favor. Motion approved.

OLD BUSINESS:

A. **New Board Member:** Lynn Snell read the pledge aloud and was swore in as a new board member for the Sewer District, filling in one of the vacant positions.

B. **Update on KIB Ordinances:** JP reported that he wished to move this project along in order to release the updated ordinances at the same time as LID. He will work with Susan's office to gather whatever necessary for next steps.

C. **Update on Budget:** The FYTD Financials were reviewed allowed by Christie B. Financials were approved with a motion from Kelley C. The motion was seconded by Mary. All in favor. Motion carried.

D. **Update on Facility Plan:** JP has been in contact with engineering team and KEC reported that they have an existing easement that should work to bring 3phase power to site. This is lower the cost of estimated survey fees. No start date has been given by KEC yet, but anticipate it to be soon.

E. **Westway Sewer Pumps Install:** United Crown has reported that 10 residences are complete with pump and required solar charger. They are working with remaining owners to get project completed before high use season begins.

F. **DEQ Compliance Update –** Permit Renewal: JP met with DEQ via phone meeting to discuss status of permit renewal. Engineering is working on completed required forms / reports. System Operator to answer a couple outstanding questions from DEQ (JP will relay answers to DEQ).

G. **Website / Online Payment System –** Christie reported that she has started the process of building the website and online portal. Launch scheduled for mid-april.

H. **Open Board Position:** There is still one vacant position on the board. Board members are working on finding a volunteer.

SERVICE OPERATORS REPORT:

A. **General Operators Report:** Bob reported that all has been quiet at the lagoons. There was lots of precipitation so far this year, but it shouldn't affect the lagoons due to them being so low.

NEW BUSINESS:

A. **Lagoon Seepage Test** DEQ is requiring test to be completed as soon as possible. Bob reported that the test would need to be completed before irrigation season and that Ardurra should have the required equipment. Due to the timing and cost of the test (estimated $10 - $12K), Mary made a motion to complete test next fiscal year when we have the budget resources available. Motion was seconded by Lynn. All in favor. Motion carried.

PUBLIC COMMENTS:

None

EXECUTIVE SESSION: JP made a motion to enter executive session pursuant to Idaho Code $39-1004, to discuss legal matters and pending litigation. Motion was seconded by Lynn. All in favor. Motion Passed. Board entered executive session at 5:06 PM. JP made a motion to end executive session at 5:45 PM. Motion was seconded by Mary. All in favor. Executive Session was ended.

BILLS TO BE PAID:

Ardurra Group, Inc.	$7,906.25
ICRMP	$3,001.00
Idaho Consulting & Accounting	$2,427.29
KIB HV Joint Powers	$4,900.00
Kootenai Electric	$312.00
Mica Flats Grange Hall	$40.00
One Call Concepts	$5.08
Scott Hoover, CPA	$7,000.00
Spectrum	$115.30
United Crown Pump & Drilling	$31,011.50
Water Systems Mgt	$5,979.00
Ziply	$215.02

Motion was made to pay the bills by Mary C. Motion was 2nd by Lynn and approved by all.
Motion was made to adjourn at 5:50 pm by Mary C. Motion was 2nd by Lynn and approved by all.

Meeting minutes respectfully prepared and submitted by Idaho Consulting & Accounting, Inc.

DRAFT